

## MY CORRECTION CODES

Richard L. W. Clarke

Please print this page and refer to it when reading my comments on your essays.

?	What? I do not understand what you are trying to say
???	I very much don't understand what you are trying to say
X	Wrong
/	Separate two words joined together
//	Begin a new paragraph
#	Do not begin a new paragraph
<u>  </u>	Do not use inverted commas to denote a title – either underline or italicise
ABB	Don't abbreviate
AWK	Awkwardly phrased
B	Put in bold
BIB	List of works consulted is <u>either</u> missing <u>or</u> compiled wrongly <u>or</u> an item referred to is not found in the bibliography
CLARKE	Do not cite my lecture/ seminar notes (anybody can cite class handouts); rather, take time to look up, consult and refer to other secondary sources
D	Diction is faulty
DI	Double indent long quotes (or sometimes --> <--)
DI	Don't double indent short quotes
DS	Double-space lines
EXP	Expand / Explain
EWS	You need to work on your general essay writing skills by, amongst other things, consulting my on-line Guide and other resources on- and off-line
G	Grammatical mistake
I	Indent (or sometimes -->)
IL	Illogical development of the argument
IQ	Include quotes properly in the stream of a sentence or paragraph
IS	Incomplete sentence
IT	Put in italics
NP	Number Pages
NS	Non sequitur: a given proposition does not logically follow the previous proposition, hence your use of connectives like 'therefore' or 'thus' is inappropriate
P	Punctuation error
PAR	Faulty paragraphing
PC	Faulty paragraph construction
PP	Page numbers missing after quotes or paraphrases
PT	Use the present tense
Q	Cite question
QUOT	Put in quotation marks
REP	Repetition
S	Spelling error [the S is drawn through the word in question]
SC	Sentence construction is faulty
SOURCE	Cite source
SS	Single-space lines
S/V	Subject / verb agreement

T	Title to be underlined, italicised or put in inverted quotation marks
TEN	Tense is wrong
U	Underline